

## **SPECIAL NON-MERIT RECRUITMENT VACANCY ANNOUNCEMENT**

Class Title: Division Director II (9936) / Education Professional Standards Board

Date Posted: June 16, 2010

Pay Grade/  
Salary Range: Ungraded/commensurate with education & experience

Agency: Kentucky Education Professional Standards Board,  
Division of Educator Preparation

Work Location: Franklin County, KY

Agency Comments: This position is an Unclassified, Non-Merit position in accordance with KRS 12:050.

### **General Job Duties:**

The Director of Educator Preparation, under the guidance of the Kentucky Education Professional Standards Board (EPSB), will administer the board's policies and goals regarding accreditation of Kentucky's educator preparation programs. The director will also provide recommendations to the EPSB on ways to improve the accreditation process so all programs demonstrate continuous improvement as evidenced by program completers who are the most knowledgeable, skilled, innovative, ethical and effective educators in America.

#### *Examples of work performed:*

- Provide leadership and direction for staff in the approval and accreditation of teacher education programs. Develop, administer and revise (as necessary) an organization and staffing plan to assure attainment of objectives.
- Provide technical assistance and consultative services to teacher preparation institutions regarding program approval and accreditation.
- Develop, prepare and present policy recommendations to the Education Professional Standards Board for the approval and accreditation of teacher education programs.
- Administer personnel policies of the Education Professional Standards Board; monitor budget reports and spending requests to assure expenditures remain within approved limitations.
- Provide leadership to staff in the organization of a regular review cycle of programs and alternative certification; reports review findings and makes recommendations to the Board about continuation or termination of programs. Provide leadership for training the State Board of Examiners for accreditation of Kentucky institutions of higher education.
- Serve as liaison with Board appointed task groups and committees.

- Coordinate state-NCATE partnership activities, including participation in appropriate NCATE-sponsored trainings and meetings.

Education &  
Experience:

The successful candidate will document the following:

- leadership experience in P-12 education or in the preparation of P-12 educators;
- notable knowledge of the accreditation process used by the National Council for Accreditation of Teacher Education (NCATE);
- professional level administrative experience including the supervision of personnel and the management of a budget; and
- a doctorate in education or a related field from an regionally accredited university.

Additional  
Requirement:

Applicants and employees in this classification may be required to submit to a drug screening test and background check. The starting date is negotiable but is tentatively set for September 16, 2010.

General  
Description of  
Benefits:

Vacation and sick leave, holiday pay, and optional deferred compensation plan, and Commonwealth employee's health insurance plan.

Please note this position requires participation in the Kentucky Teachers' Retirement System (KTRS).

Application  
Process:

Please include a completed state application, letter of application addressing the qualifications noted above, current resume, and three personal/professional references to:

Gary Freeland  
Deputy Executive Director  
Education Professional Standards Board  
100 Airport Road  
Frankfort, KY 40601  
[Garyw.Freeland@ky.gov](mailto:Garyw.Freeland@ky.gov)

Deadline  
for Application: COB July 17, 2010